



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
STATE BOARD OF EDUCATION
LANSING



JEREMY M. HUGHES, Ph.D.
INTERIM SUPERINTENDENT
OF PUBLIC INSTRUCTION

June 27, 2005

MEMORANDUM

TO: State Board of Education

FROM: Jeremy M. Hughes, Ph.D., Chairman

SUBJECT: Report on Department of Education Cosponsorship

The Department of Education is asked to cosponsor a number of conferences or meetings. I am notifying the Board of the following cosponsorship:

- School Nutrition Association of Michigan Fall Conference

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CO-SPONSORSHIP

Title of Conference or Meeting: School Nutrition Association of Michigan Fall Conference

Primary Sponsoring Agency: School Nutrition Association of Michigan

Co-sponsors: Michigan Department of Education
School Nutrition Association of Michigan

Date: October 19-21, 2005

Location: Michigan State University, Kellogg Center,
East Lansing, MI

Purpose: To provide information and resources to school food service directors through a multiple-day workshop that will focus on USDA program requirements and all aspects of school meals program operations at the local districts.

Major Speaker(s): To be determined; Includes School Meals Program and Coordinated School Health and Safety Programs Unit staff.

Audience: School food service directors from multi-site school districts.

Staff Involvement: Provide training and technical assistance through formal presentations and informal networking with local district food service staff.

Financial Obligation: Federal X State Other

Staff Costs: \$7,466
(2.5 days x 12 staff and 3 days x 3 staff)
(approximately 20 hours)

Other Costs (travel): \$164 (3 days x 15 staff - Lansing to East Lansing and return)

State Board Participation Invited Guests

The following "Statement of Co-sponsorship" will appear on the printed agenda for the meeting or conference:

Co-sponsorship of a conference by the Michigan Department of Education (MDE) assumes the active participation of MDE staff in the planning and development of the agenda. No person shall be denied the opportunity to participate on the basis of race, color, religion, national origin or ancestry, age, sex, marital status or handicap. The conference facility must meet accessibility standards for the physically handicapped. Commercial products or services displayed or presented as part of the conference are not considered endorsed by MDE.